

FORM OF ORDER AND TRANSMITTAL BY INSTITUTION HAVING SINGLE HEAD

State of Washington

Central Washington University

(name of institution)

Administrative Order No. 45

(1) I, Robert S. Miller, Professor of Counseling (position)

of the Central Washington University

do promulgate and adopt at Bouillon Hall rm. 207 on the CWU campus (place)

the annexed rules relating to:

- Chapter 106-116 WAC Parking & Traffic Regulations
Chapter 106-120 WAC Students Rights & Responsibilities
Chapter 106-124 WAC General Conduct - Speakers & Programs
Chapter 106-156 WAC Dining Hall Services & Housing Policy
Chapter 106-276 WAC Public Records & Legislative Liaisons

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules. This action is taken pursuant to Notice No. WSR 80-07-012 filed with the code reviser on June 10, 1980. Such rules shall take effect: X pursuant to RCW 28B.19.050(2). at a later date, such date being

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules. I, find that an emergency exists and that the foregoing order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting such emergency is: Such rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of WAC 1-13-040 that each order shall set forth an appropriate statement of state statutory authority (fill in statement (a), (b), or (c) as appropriate):

X (a) This rule is promulgated pursuant to RCW 28B.19.050 & 28B.35.120 and is intended to administratively implement that statute.

(b) This rule is promulgated pursuant to RCW which directs that the

has authority to implement the provisions of (institution)

(name of act or RCW citation)

(c) This rule is promulgated under the general rule-making authority of the (institution)

as authorized in RCW

(4) The undersigned hereby declares that he has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW) or the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), as appropriate, and the State Register Act (chapter 34.08 RCW).

(5) This order after being first recorded in the order register of this institution is herewith transmitted to the Code Reviser for filing pursuant to chapter 28B.19 RCW and chapter 1-13 WAC.

STATE OF WASHINGTON APPROVED AND ADOPTED FILED

August 11

19 80

By Robert S. Miller

Professor of Counseling

Title

AUG 14 1980

CODE REVISER'S OFFICE

WSR 80-11-027

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-020 OBJECTIVES OF PARKING AND TRAFFIC RULES AND REGULATIONS.

- (1) To protect and control pedestrian and vehicular traffic.
- (2) To assure access at all times for emergency equipment.
- (3) To minimize traffic disturbance during class hours.
- (4) To facilitate the work of the university by assuring access ((te  
its)) by vehicles and by assigning the limited parking space for the most  
efficient use.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-040 AUTHORITY OF CAMPUS ((PELICE)) SAFETY OFFICERS. Campus  
((Pelice)) safety officers, duly appointed and sworn pursuant to RCW 28B.10.555  
are peace officers of the state and have police powers as are vested in sheriffs  
and peace officers generally under the laws of the state of Washington.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-042 CITATIONS. (1) The entire campus, including parking  
and traffic areas, is patrolled by the Campus ((Pelice)) Safety Department  
with authority to issue citations for on-campus violations. This authority  
is further shown in WAC 106-114-040 of this policy.

(2) The Campus ((Pelice)) Safety Department and its duly sworn officers  
have authority to issue citations for violations of Washington Administrative  
Codes and ordinances and laws of the City of Ellensburg, County of Kittitas,  
and State of Washington, which violations occur on university owned property.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-050 MODIFICATION OF THESE REGULATIONS. The Board of  
Trustees reserves the right to add, delete or modify portions of these  
regulations including the appended ((fee-amd)) fine and penalty schedules  
in accordance with its regulations and applicable laws.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-103 ADDITIONAL VEHICLES. When a new or different motor  
vehicle is acquired, it shall be necessary to obtain a new permit for that  
vehicle. When such a change of vehicles has been accomplished, the old  
permit will be surrendered to the Campus ((Pelice)) Safety Department and  
a new permit with the same expiration date assigned will be issued at no  
charge by the Cashier's Office.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-10401 ANIMAL TRAFFIC. It shall be unlawful for any person  
to drive, lead, walk or ride any cattle, horse or beast of burden upon any  
of the lawns, beds, sidewalks, malls, service drives or parking lots of  
Central Washington University except as authorized by permit by the Chief of  
Campus ((Pelice)) Safety for parades and university sponsored activities.

AMENDATORY SECTION (Amending Order 43, filed 5/16/78)

WAC 106-116-201 PERMITTED PARKING AREAS. (1) University owned parking areas are marked with signs reading, "Parking by University Permit Only." Vehicles parked without valid parking permits will be ticketed from 7:30 a.m. to 5:30 p.m. Monday through Friday, except:

(2) Vehicles parked in the C-1 Pavilion parking area without a valid parking permit will be ticketed from 7:30 a.m. to 4:00 p.m. Monday through Friday. No parking permitted daily in C-1 lot from ~~((2:00))~~ 4:00 a.m. to ~~((6:00))~~ 5:00 a.m.

(3) Vehicles parked in the C-2 Stadium parking area without a valid parking permit will be ticketed from 7:30 a.m. to 3:00 p.m. Monday through Friday.

(4) Enforcement shall be in effect twenty-four hours a day in the following parking areas:

- (a) Residence Hall staff parking areas,
- (b) Buttons Apartments,
- (c) Thirty minute parking zones,
- (d) J Lot

(5) Vehicles parked in "B" Lot, Hertz Music Building parking area without a valid parking permit will be ticketed from 7:30 a.m. to 4:00 p.m. Monday through Friday.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-202 NO PARKING AREAS. Parking is permitted only in areas designated and marked for parking and in accordance with all signs posted in the designated parking area.

For example, prohibited areas include fire hydrants, yellow curb zones, crosswalks, driveways, service drives or any area not expressly permitted by sign or these regulations. Vehicles are not permitted to be parked on any undeveloped university property without the approval of the Campus ~~((Police))~~ Safety Department.

AMENDATORY SECTION (Amending Order 43, filed 5/16/78)

WAC 106-116-205 APARTMENT RESIDENTS. (1) Residents of Brooklane Village, ~~((Walnut-Street-Baptexes))~~ Roy P. Wahle University Complex, Student Village Apartments and Buttons Apartments do not need parking permits to park in front of or immediately adjacent to their respective apartments but must register their vehicles with the university.

(2) Apartment residents may purchase a commuter parking permit.

(3) Residents of Student Village may park in Lots G-1 and G-2 without a permit.

(4) Only residents of Anderson Apartments ~~((will-be-given))~~ who purchase a parking permit ~~((for))~~ may park in J Lot.

AMENDATORY SECTION (Amending Order 15, filed 8/17/73)

WAC 106-116-207 FACULTY-STAFF PARKING. ~~((During-the-entire-12-months-from-7:30-a.m.-to-5:30-p.m.-Monday-through-Friday, student parking is not permitted in any designated Faculty and Staff Parking Area.))~~ Faculty and staff parking areas are posted with signs reading, "Faculty and Staff Parking Only". Student parking is not permitted in any designated faculty and staff parking area Monday through Friday from 7:30 a.m. to 5:30 p.m.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-208 FIRE LANES AND SERVICE DRIVES. Parking is not allowed at any time in the service drives or fire lanes of all campus buildings. Service drives may be used by service and emergency vehicles, and for loading and unloading personal items. A permit for vehicle to load and unload must be obtained from Campus ((Police)) Safety Department.

AMENDATORY SECTION (Amending Order 24, filed 7/30/75)

WAC 106-116-211 SMALL CAR PARKING. Parking areas on campus posted for "Small Cars Only" shall be restricted to vehicles with a 100 inch wheelbase or less. Example, Datsun--all models, Fiat--all models, Opel, Colt, Vega, Corvette, etc. A list of vehicles with a 100 inch wheelbase or less is on file in the Campus ((Police)) Safety Department.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-213 PARKING OF TRAILERS, CAMPERS, AND SIMILAR PURPOSE VEHICLES ON CAMPUS. It shall be unlawful for any individual, firm, or corporation to park any type of vehicle on the grounds of Central Washington University for the purpose of using such vehicle as a living unit.

Any exception must be approved by the Chief of Campus ((Police)) Safety, in writing.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-305 SPECIAL PARKING PERMITS. Special parking permits are available from the Campus ((Police)) Safety Department or automatic ticket dispensers. These permits must be displayed in clear view on the dash of the vehicle, printed side readable from outside the vehicle.

(1) A special permit is available when permitted vehicle is inoperative and replacement vehicle being used (no cost).

(2) Permits are available for loading and unloading. The time limit is thirty ((+30+)) minutes.

(3) Vendor permits are available for ((non-commercial)) vendors conducting business on campus.

(4) Persons possessing a valid parking permit may purchase a second permit for the sum of \$2.00 per quarter. Both vehicles may not be parked on campus simultaneously.

AMENDATORY SECTION (Amending Order 24, filed 7/30/75)

WAC 106-116-308 REPLACEMENT OF PARKING PERMIT. (1) Parking permits will be issued at no cost for a newly acquired vehicle if that vehicle replaces one which had a permit.

(2) Remains of the original parking permit must be presented to the Campus ((Police)) Safety Department.

(3) Lost or stolen parking permits will be replaced without cost upon presentation of satisfactory proof of loss.



AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-310 CONTRACTOR PARKING PERMITS. All contractors responsible for construction projects on the campus or for repair and maintenance contracts and those who make continuous deliveries of supplies must contact the Campus ((Police)) Safety Department prior to starting work to obtain permits for the parking of those vehicles necessary to carry on the work.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-311 PARKING FEE REFUNDS. (1) Application for parking permit fee refunds are to be made at the Campus ((Police)) Safety Department. The parking permit must be surrendered upon application for a refund.

(2) A full parking fee refund is obtainable only within the first seven ((7)) calendar days of any academic quarter in which the permit is issued.

(3) Refunds are only permitted under the following conditions:

- (a) Student teaching, or other off-campus program,
- (b) Withdrawal from the university
- (c) Termination of employment,
- (d) Refunds will not be made for daily permits.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-401 DEFINITION OF A VISITOR. For the purpose of issuance of parking permits, a visitor is considered to be any person who is on Central Washington University property and is not a ((member-of-the-faculty; staff;)) university employee or ((a)) student. ((The-definition-of-a-visitor-also-includes)) Parents and other individuals specifically invited to the campus by faculty, staff, or students for a specific period of time are considered to be visitors.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-403 VISITOR PARKING PERMITS. Visitors may obtain parking permits from the Campus ((Police)) Safety Department or from the automatic permit dispensers. The Campus ((Police)) Safety Department is located at 11th and D Streets, near the entrance to parking area "B". ((The)) An automatic permit dispenser is near the entrance in "B" Lot, "C-1" Lot in front of Nicholson Pavilion, and "D" Lot.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-521 FINES AND PENALTIES. (1) The fines or penalties to be assessed for violations of these regulations shall be those detailed in WAC 106-116-603.

(2) The Chief of Campus ((Police)) Safety will cause:

- (a) These regulations or a reasonable condensation thereof to be prominently displayed in the Campus ((Police)) Safety Department.
- (b) The amount of the fine to be written on the parking violation notices served on alleged violators.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-601 TRAFFIC REGULATION SIGNS, MARKINGS, BARRICADES, ETC.

(1) The Campus ((Police)) Safety Department and the Physical Plant Department are authorized to erect signs, barricades and other structures and to paint marks and other directions upon the streets and roadways for the regulation of traffic and parking upon state lands devoted mainly to the educational or research activities of Central Washington University. Such signs, barricades, structures, markings, and directions shall be so made and placed as to, in the opinion of the Chief of Campus ((Police-Department)) Safety and the Director of Physical Plant, best effectuate the objectives stated in WAC 106-116-020 of these regulations.

(2) No sign, barricade, structure, marking, or direction for the purpose of regulation traffic or parking shall be moved, defaced, or in any way changed by any person without authorization from the Chief of Campus ((Police)) Safety.

AMENDATORY SECTION (Amending Order 43, filed 5/16/78)

WAC 106-116-603 FINES SCHEDULE FOR COURT.

Offense	Fine
(1) Improper display of permit.....	\$ 1.00
(2) Parking faculty-staff area.....	\$ 1.00
(3) Parking yellow stripe or curb.....	\$ 2.00
(4) Parking outside designated parking area.....	\$ 2.00
(5) Live parking area.....	\$ 2.00
(6) Obstructing traffic.....	\$ 2.00
(7) Double parking.....	\$ 2.00
(8) Parking at improper angle or using more than one stall, or backing into parking stall.....	\$ 2.00
(9) Violation of the bicycle parking rules in WAC 106-116-901.....	\$ 1.00
(10) Reserved parking area.....	\$ 2.00
(11) No parking area.....	\$ 2.00
(12) Failure to remove keys from ignition.....	\$ 2.00
(13) Overtime parking.....	\$ 1.00
(14) Vehicle not registered.....	\$ 2.00
(15) Falsification of vehicle registration.....	\$ 5.00
(16) Using counterfeit, falsely made or altered permit.....	\$10.00
(17) Illegal use of permit.....	\$10.00
(18) No current permit.....	\$ 2.00
(19) Parking service drive.....	\$ 2.00
(20) Parking/driving sidewalks, malls.....	\$ 5.00
(21) Parking/driving lawns.....	\$10.00
(22) Parking fire lane.....	\$10.00
(23) Parking fire hydrant.....	\$10.00
(24) Driving, walking, leading, etc., certain animals on campus without permit (WAC 106-116-10401).....	\$10.00
(25) Other violations of the objectives of the CWU Parking and Traffic Regulations.....	\$1.00 to \$10.00
(26) Parking in a space marked "Disability Permits Only".....	\$10.00
(27) (a) When a citation for offenses (1), (2), (9), and (13) is issued any violator may, within one ((1)) full business day of the issuance thereof, present such citation to the District Court office in the Kittitas County Courthouse and therewith pay \$.75 and no additional fine or penalty shall be imposed for such violation.	

(b) The Court Commissioner of the Kittitas County District Court and authorized deputies, or during non-business hours of said Court the office of the Sheriff of Kittitas County will accept payments made under this rule.

(c) This schedule of fines and provisions for their payment corresponds with rules laid down by the Lower Kittitas County District Court. ((7-the Justice-of-the-Peace-for-Kittitas-County---This)) The Court may issue arrest warrants for fines not paid within ten ((10)) days.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-701 IMPOUNDING PROCEDURES. (1) Any vehicle parked upon the Central Washington University campus lands in violation of these regulations, including the motor vehicle and other traffic laws of the State of Washington and the Traffic Code of the City of Ellensburg, may be impounded and taken to such place for storage as the Chief of Campus ((Police)) Safety selects.

(2) The expense of such impounding and storage shall be charged to the owner or operator of the vehicle and paid prior to the release of the vehicle.

(3) CWU and its employees shall not be liable for loss or damage of any kind resulting from such immobilization, impounding and storage.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-901 BICYCLE PARKING AND TRAFFIC REGULATIONS. (1) The primary aim of the bicycle control program is safety, and this aim will be achieved by keeping bicycles out of buildings, away from building exits, and parking them off paths and sidewalks. Bicycles must never be parked in stairwells, hallways, or any place which will be a safety hazard or hinder exit from buildings.

(2) Bicycles must be parked in racks. At times, rack space may not be available and parking near the racks is permitted provided the parked bicycles do not interfere with pedestrian traffic.

(3) The following specific regulations must be observed while operating bicycles on campus:

(a) Do not ride or park bicycles inside buildings at any time.

(b) Do not lean or park bicycles near or against windows.

(c) Pedestrians having right-of-way, at times and places of congested pedestrian traffic, the bicycle rider must walk the bicycle. A violation of this provision shall constitute a moving violation and shall be referred directly to the Court of the Justice of the Peace for Kittitas County.

(d) Bicyclists must observe the 5 MPH speed limits on malls and service drives.

(e) Bicyclists must ride in designated lanes where they exist ((and on-the-rider's-right-hand-side-of-any-mall, or-traffic-way)).

(4) Impounding for illegal parking:

(a) Bicycles parked on paths, sidewalks, in buildings or near building exits may be impounded. Except in areas adjacent to resident halls, bicycles left over 72 hours may be impounded.

(b) Impounded bicycles will be stored in a location determined by the Chief of Campus ((Police)) Safety. Bicycles will be released at specific times and upon presentation of proof of ownership. Owners of impounded bicycles, if identifiable, will be notified immediately upon impoundment and must reclaim the bicycle within seven ((7)) days.

(c) Abandoned, lost or found bicycles shall be subject to sale in accordance with the laws of the State of Washington applicable to such sales conducted by law enforcement authorities.

AMENDATORY SECTION (Amending Order 43, filed 5/16/79)

WAC 106-120-055 PROCEDURES FOR HEARING. (1) When disciplinary cases have been referred for hearing, the chairperson shall call a special meeting of the council and arrange for such hearing in the following manner:

(a) The council shall determine the time and place of hearing, which shall be at least two working days after said special meeting of the council. Time and place shall be set to make the least inconvenience for all interested parties.

(b) The council shall draw lots to determine a hearing board consisting of four student members and two faculty members of the council, and the chairperson of the council acting as hearing officer.

(c) ~~((A quorum of the hearing board shall be two of the four student members and two faculty members, as selected by lot at the special meeting of the council, and the chairperson of the council.))~~ No case shall be heard unless the full membership of the hearing board is present.

(d) All cases will be heard de novo, whether the case be an appeal from a subsidiary judicial body or being heard as an original complaint.

(2) The chairperson of the council shall insure that:

(a) The hearing is held in an orderly manner, giving full care that the rights of all parties to a full, fair and impartial hearing are maintained

(b) The charges and supporting evidence or testimony shall be presented first, and that there is full opportunity for the accused student to challenge the testimony and/or evidence, and to cross examine appropriately.

(c) The student charged shall next present evidence or testimony to refute the charge, and that there is full opportunity for the accuser to challenge testimony and/or evidence, and to cross examine appropriately.

(d) The hearing board, after all parties have been heard, shall deliberate in executive session until a decision is reached. After the decision is reached, it shall be communicated in writing to all of the parties, including the complainant and to the dean of student development.

(3) Hearings will ordinarily be held in closed session, unless the hearing board shall determine that there is compelling reason for the hearing to be open to all those interested. A closed hearing shall include only members of the hearing board, persons directly involved in the hearing as parties, and persons called as witnesses. If at any time during the conduct of a hearing any person is disruptive of the proceedings and cannot be persuaded to observe the necessary decorum for an appropriate hearing, the hearing officer is empowered to exclude such person from the hearing room, using such means as are necessary to insure an orderly hearing.

(4) The student has a right to a fair and impartial hearing before the committee on any charge of violating a provision or provisions of WAC 106-120-020. The student's failure to cooperate with the hearing procedures hereinafter outlined, however, shall not preclude the committee from making its findings of fact, conclusions and recommendations as provided below. Failure by the student to cooperate may be taken into consideration by the committee in deciding the appropriate disciplinary action.

(5) The student shall be given written notice from the dean of student development or his designee by certified mail to the student's last known address of the time and place of his hearing before the board. Said notice shall contain:

(a) A statement of the date, time, place and nature of the disciplinary proceedings.

(b) A statement of the specific charges against him including reference to the particular sections of chapter 106-120 WAC involved.

(c) To the extent known, a list of witnesses who will appear and a summary description of any documentary or other physical evidence that will be presented by the university at the hearing.

(6) The student shall be entitled to hear and examine the evidence against him and be informed of the identify of its source; he shall be entitled to present evidence in his own behalf and cross-examine witnesses testifying against him as to factual matters. The student shall have all authority possessed by the university to obtain information he specifically described, in writing, and tenders to the dean of student development or his designee no later than two days prior to the hearings or to request the presence of witnesses or the production of other evidence relevant to the hearings.



Notwithstanding the provisions of the paragraph immediately above, the university shall not be liable for information requested by the student or the presence of witnesses when circumstances beyond the control of the university prevent the obtaining of such information or the attendance of such witnesses at the hearing.

(7) The student may be represented by counsel of his choice at the disciplinary hearings. If the student elects to choose a duly licensed attorney admitted to practice law in the state of Washington as his counsel, he must tender two days notice thereof to the dean of student development or his designee.

In all disciplinary proceedings the university may be represented by the dean of student development or his designee who may present the university's case against the student accused of violating chapter 106-120 WAC provided, that in those cases in which the student elects to be represented by a licensed attorney, the dean of student development or his designee may elect to have the university represented by an assistant attorney general.

(8) The proceedings of the hearing shall be tape recorded. A copy thereof shall be on file at the office of the dean of student development. Either party at its own expense may produce a transcript of the proceedings.

(9) The hearing board may change the time and place of the hearing for sufficient cause.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-100 SPEAKERS AND PROGRAMS. Central Washington ((State College)) University confirms its commitment to academic freedom, to the concept of a ((college)) university that encourages the free flow of ideas on all subjects, including controversial issues, and to the opportunity of subjecting all ideas to objective, critical analysis. The ((College)) university shall not adopt any policy or practice of censorship and shall protect the rights of all speakers and programs guaranteed under the first and fourteenth amendments of the United States Constitution, and the court decisions interpreting these provisions of the United States Constitution.

Academic freedom, the free flow of ideas, the right to speak and the right to hear must be protected not only from censorship but also from those of disruption. It is the responsibility of all members of the academic community to refrain from such conduct and the ((College)) university should apply appropriate sanctions under proper procedural safeguards to those who violate this obligation.

Therefore, in accordance with the basic principle of freedom of inquiry, the Central Washington ((State-College)) University makes this specific statement of policy with respect to the appearance of campus speakers and programs that are not part of the ((college)) university community:

(1) Any faculty or recognized student group may invite to the campus any speaker or program the group would like to hear or see.

(2) The appearance of an invited speaker or program on the campus does not involve an endorsement, either implicit or explicit, of views expressed by this ((College)) university, its faculty, its administration or its board of trustees.

(3) All persons on the campus of the ((College)) university, whether administrators, faculty, students, employees or guests, are subject to the law. Those who violate the law while on the campus do so at the risk of prosecution in the courts by appropriate government officials.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-101 SPEAKERS AND PROGRAMS--SCOPE OF REGULATIONS--EXCEPTIONS The provisions of WAC 106-124-100 through WAC 106-124-199 shall apply to those speakers and programs which are invited by ((college)) university organizations to address groups on the campus of Central Washington ((State College)) University and shall not apply to the following:

(1) Speakers and programs which come within the definition of "entertainment" as set forth in WAC 106-36-801; and

(2) Guest lecturers addressing classes at the invitation of the respective faculty member; and

(3) Speakers at commencement, ((college)) university graduation convocations, or ((college)) university convocations authorized by the president.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-102 SPEAKERS AND PROGRAMS--CONVENTION RESTRICTIONS. Nothing in WAC 106-124-100 shall be construed to authorize the hosting of any convention on the campus by any organization, budgeted or nonbudgeted, without prior consent of the president of Central Washington ((State-College)) University or his designee.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-105 DEFINITIONS. (1) "((College)) University divisions" shall mean only those committees or entities established under ((college)) university policies and procedures to select and invite speakers and/or programs as set forth in WAC 106-124-101, and for which ((college)) university funds have been duly budgeted under ((college)) university procedures for that purpose.

(2) "Organization" shall mean all recognized groups of individuals with membership principally comprised of Central Washington ((State-College)) University students, faculty or employees, with officers who are exclusively Central Washington ((State-College)) University students, faculty or employees and for which ((college)) university funds are not budgeted for the purpose of inviting speakers and/or programs to the campus. For the purpose of this definition the word "principally" shall mean that at least ninety per cent (90%) of the members of the organization are Central Washington ((State-College)) University students, faculty or employees and that no more than ten per cent (10%) of the membership are persons who are not students, faculty or employees of Central Washington ((State-College)) University. Such recognized groups are not a part of Central Washington ((State-College)) University and are not arms, agents or representatives of the ((College)) university or the state, but rather private associations recognized by the institution as being principally composed of ((college)) university community members.

(3) "Departments" shall mean those academic units of Central Washington ((State-College)) University that are from time to time authorized and established by the president of Central Washington ((State-College)) University.

(4) "Department of ((College)) University Student Organizations" shall mean those organizations of students authorized and established by the faculty of any department of the ((College)) university, which are responsible to the faculty and administrative head of that department and in which all students majoring in the department are eligible for membership.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-110 COLLEGE DIVISIONS--RIGHT TO INVITE SPEAKERS AND/OR PROGRAMS. (1) ((College)) University divisions as defined in WAC 106-124-105 may invite speakers to the campus of Central Washington ((State-College)) University under the aegis of the ((College)) university and use the name of the ((College)) university in the invitations, advertising or presentation of the program when that division is acting within the authority granted the division by the ((college)) university policies and procedures and the budget appropriated to the division.

(2) Budgeted funds to such divisions may be used only by the division to which they are budgeted and for the purpose for which they are budgeted. Such funds cannot be diverted to other purposes through regular budget approval procedures. The authority to expend funds or the authority to invite speakers and/or programs (see WAC 106-124-101) under the aegis of the ((College)) university and to use the ((college's)) university's name granted by this section shall not be delegated by a division to any other group or organization.

(3) Nothing in WAC 106-124-110 (2) above, however, shall prohibit a division from co-sponsoring a speaker program and using funds budgeted for support of speaker programs in co-sponsoring such an event with any other division or an organization; provided, the name of the division appears in all invitations and advertising of the program and in the presentation of the program as a co-sponsor; and provided further, that the division participates fully and meaningfully in the planning and presentation of the program or after full disclosure approves previously made plans for the presentation of the program.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-120 ORGANIZATIONS--RIGHT TO INVITE SPEAKERS OR PROGRAMS.

(1) Organizations as defined in WAC 106-124-105 which are listed on the official ((college)) university register may invite speakers to the campus and use ((college)) university facilities under the provisions of WAC 106-124-130; provided, that such functions shall be carried out at the expense of the organization and as a function solely of that organization, except then WAC 106-124-110 (3) is applicable.

(2) Except to identify the location of the meeting, the name of Central Washington ((State-College)) University shall not be used in the invitations, the publicity or the presentation of the program.

(3) Any organization, club or individual with an outstanding balance in the Scheduling Center shall not be allowed to schedule until all bills are paid.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-121 ORGANIZATIONS--NO ASSUMPTION OF OBLIGATION. The ((College)) university assumes no obligation to provide an audience for speakers and programs by organizations on its campus. All invitations and engagements of speakers and programs must be initiated by members of the ((college)) university community.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-122 ORGANIZATIONS--PROCEDURES. The following conditions and procedures are to be followed in speaker and program scheduling:

(1) The ((College)) university grants to the individual faculty member the right to arrange any speaker or program he chooses in his classes. This right carries with it the assumption of individual faculty responsibility.

(2) The scheduling of speakers or programs shall be subject to the availability of appropriate space and to the needs of the regularly scheduled ((college)) university activities. The Scheduling Office shall make all reasonable efforts to arrange suitable space.

(3) All speakers and programs from off campus must be scheduled with the Scheduling Office. To insure adequate preparations, all scheduling of outside speakers and programs shall be completed seven ((+7)) days prior to the engagement. Exceptions to these regulations can be made through the Student Activities Office.

(4) Before final arrangements are made or any speaker or program contract is signed, sponsoring organizations shall fill out the proper scheduling forms and have them signed by a faculty advisor and the associate dean of student (~~Union and Activities~~) development.

(5) It is suggested that groups obtain written permission from the speaker before any tape recordings are made.

(6) Speakers and programs are subject to the normal considerations for law and order and to the specific limitations imposed by the state constitution and statutory law relating to religion.

(7) The ((College)) university may close the meeting if lack of order and proper restraint creates an emergency which destroys the conditions of free speech and inquiry. The ((College)) university shall have the authority to insure that no act is committed during a speaker's presentation or a program which would violate the laws of the state of Washington.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-123 ORGANIZATIONS--SCHEDULING LIMITATIONS ON USE OF FACILITIES FOR SPEAKERS AND PROGRAMS. Facilities for presentation of speakers or programs invited or sponsored by individual faculty or organizations as defined in WAC 106-124-105 (2) may be scheduled, rented, or used on a regular series bases, daily, weekly, monthly, or in a manner that establishes a consistent pattern of usage or commitment of ((college)) university facilities only when established usage patterns for such facilities indicate their probable continued availability, and with the consent of the principal schedulers of such facilities (e.g., Music Department in Hertz Auditorium, Drama Department in McConnell Auditorium, and ((Associate Dean for Student Union and Activities)) the Scheduling Center in the Samuelson Union Building).

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-130 ORGANIZATIONS--REGISTRY. (1) Organizations shall be listed on the ((college)) university register of organizations by complying with WAC 106-124-130 (3). Such listing shall not imply any sponsorship or patronage of the organization by Central Washington ((State-College)) University.

(2) Organizations listed on the official ((college)) university register shall have the privilege of using ((college)) university facilities under WAC 106-124-120 and WAC 106-124-130 of these regulations.

(3) Any organization wishing to use ((college)) university facilities may be added to the register by filing with the office of the associate dean of student (~~Union and Activities~~) development the following information:

(a) The name of the organization, provided, that for purposes of the invitations, publicity and presentation of programs involving guest speakers, the name of Central Washington ((State-College)) University shall not be included in the name of the organization.

(b) A constitution, charter or official statement of the organization that

(i) Sets forth the lawful purposes and organizations of the group.

(ii) Defines the qualifications of the membership in terms that require membership to be principally comprised of students, faculty, and/or employees of Central Washington ((State-College)) University as such terms are defined herein.

(iii) Provides for a method of choosing the official representatives of the organization, all of whom shall be students, faculty, and/or employees of Central Washington ((State-College)) University.

(c) All amendments to its constitution since its last filing.

(d) A list of the names and addresses of its current official representative who are authorized to request the use of ((college)) university facilities or deal with the ((College)) university or others on matters concerning the organization.

(e) A statement of intent to become listed on the register of ((college)) university organizations.



(4) Upon meeting these requirements, the organization shall be forthwith listed upon the ((college)) university register of ((college)) university organizations in the office of the dean of student development and the officer responsible for scheduling extra-curricular programs. If any issue or dispute concerning qualification or revocation of privileges under this section arises the matter shall be referred to and decided by the associate dean of student ((Unica-and-Activities)) development.

(5) The registry shall be maintained only for one year at a time, beginning September 1 and terminating on August 31 of each year.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC 106-124-131 ORGANIZATIONS--ORGANIZATIONAL CONDUCT--GENERAL POLICY. The ((College)) university, in granting recognition to organizations, expects conduct and activities which are in conformity with applicable law.

AMENDATORY SECTION (Amending Order 7, filed 8/18/72)

WAC-106-124-801 ANIMALS PROHIBITED. (1) No animals, including dogs and cats, will be allowed, under any circumstances, in any ((college)) university operated building.

(2) All dogs on campus shall be under direct physical control, leashed, of their owner or custodian.

(3) Dogs not under direct physical control of their owner or custodian, i.e., unleashed or tied and owner or custodian not present, shall be subject to fines as determined under city ordinances.

AMENDATORY SECTION (Amending Order 27, filed 4/22/76)

WAC 106-156-011 STUDENTS REQUIRED TO LIVE IN UNIVERSITY RESIDENCE HALLS--EXCEPTIONS. Exceptions to WAC 106-156-010 may be granted to the following students:

- (1) Those who are living with parents or relatives.
- (2) Those with medical reasons.
- (3) Those employed off campus and housing and/or board is a part of their overall compensation received.
- (4) Those who will reach the age of 21 within thirty (~~((30))~~) days after the start of the quarter.
- (5) Those who have completed six (~~((6))~~) quarters as a full time student.
- (6) Those who have unique situations not otherwise covered in this paragraph of exceptions and obtain the approval of the director of auxiliary services, or the director's designee.

The director of auxiliary services has established a committee of whom the student may request a hearing and ruling on the student's request for an exception. The decision of the committee may be appealed to the (~~(Admissions, Matriculation and Graduation Committee and ultimately the Board of Trustees)~~) Undergraduate Council.

AMENDATORY SECTION (Amending Order 39, filed 7/11/78)

WAC 106-276-060 DESIGNATION OF PUBLIC RECORDS OFFICERS. (1) In accordance with the requirements of Initiative 276, insofar as such initiative requires state agencies to adopt and enforce reasonable rules and regulations to provide full public access to official records while yet protecting the same from damage and to prevent excessive interference with essentials of the agency, all public records at the university shall be in charge of persons holding positions as records officers.

(2) Overall responsibility for coordinating responses to requests for examination of public records shall be the responsibility of the person known as the "public records officer." The person holding such position will be headquartered in Mitchell Hall at the university; his exact location and name may be determined by inquiry at the office of the president of the university. The public records officer shall also be responsible for compiling and maintaining the index required by Initiative 276.

(3) For purposes of this chapter, the custody of the university's records shall be deemed divided into the following divisions:

- (a) Office of the president;
- (b) Office of the vice president for academic affairs;
- (c) Office of the vice president for business and financial affairs;
- (d) Office of the (~~(executive)~~) special assistant to the president.

The above-designated division head shall be deemed custodian of the records in the possession or control of agencies, departments, officers and employees of his division and responsible for the care and custody of records within his division even though such person is not in actual possession or control of such records. Such division heads shall be known as the university "records custodians".

(4) In any cases where a question arises as to whether a given public record is a responsibility of one records custodian or another, the determination of such ministerial responsibility shall for the purposes of this chapter be made by the public records officer, or the president of the university.